



Application Requirements

Application Fees due when you place the application.

Application fees:

**\$ 75.00 per Applicant
\$ 50.00 per Guarantor**

All occupants 18 years of age and older must complete an application

Holding Fee/Deposit:

\$600.00 Deposit must be paid in full within 48 hours of being notified of approval of application. This will be applied to your security deposit amount once moved-in.

**Make payments payable to Early Star LLC. or
PAYPAL using Link <https://www.paypal.me/earlystar>**

Once Application is approved you have 48 hours to accept or withdraw your application. Failure to do so will result in forfeiture of your holding fee/deposit.

Due after approval of Application:

Security Deposit (is equal to the one months rent)

Due upon Move-in date: 1st Months Rent

SCREENING REQUIREMENTS FOR ALL APPLICANTS:

- 1. A Copy of Your Driver's License or Identification Card.**
- 2. Established credit record with paid as agreed report with at least one revolving charge account opened for at least one year.**
- 3. And/Or at least one previous acceptable rental reference of 12 months duration or longer indicating that rent was paid on time; no damages to the unit and previous landlord would rent to applicant again, and no noise or other disturbance problems.**
- 4. Proof of income sufficient to pay rent and other living expenses. At least two current pay check stubs. If parental support, copies of bank statements or written verification should be provided from parents. If financial aid, copies of documents verifying total income for boarding should be provided.**
- 5. If no established credit (as in #1 above) and no previous tenancy (as in #2 above) then acceptable rental application and Guarantor Agreement with blood relation.**

Online Application url: www.esllc.managebuilding.com

**6710 Laurel Bowie Rd. #469 • Bowie, MD • 20718-0469
PH: 301-464-2968 • e-mail: earlystarllc@earhthlink.net**



Rental Application

Unit Applying For: _____

Applicant Information

| | | | | | |
|-------------------|------|------------------|------------------|-------------|--------|
| Name: | | Driver's Lic. #: | | State: | |
| Date of birth: | SSN: | | Phone: | | |
| E-mail: | | | | | |
| Current address: | | | | | |
| City: | | State: | | ZIP Code: | |
| Own | Rent | (Please circle) | Monthly payment | How long? : | Ph#: |
| Landlord: | | Address: | | | Fax#: |
| Previous address: | | | | | |
| City: | | State: | | ZIP Code: | |
| Own | Rent | (Please circle) | Monthly payment: | How long? : | Ph #: |
| Landlord: | | Address: | | | Fax #: |

Employment Information

| | | | | | |
|-------------------|--|-------------------------------|-------------|----------------|--|
| Current employer: | | | Occupation: | | |
| Employer address: | | | | How long? | |
| Phone: | | E-mail: | | Fax: | |
| City: | | State: | | ZIP Code: | |
| Position: | | Hourly Salary (Please circle) | | Annual income: | |

Emergency Contact

| | | | | | |
|---|--|--------|--|-----------|--------|
| Name of a person not residing with you: | | | | | |
| Address: | | | | | |
| City: | | State: | | ZIP Code: | Phone: |
| Relationship: | | | | | |

Co-applicant Information, if Married

| | | | | | |
|-------------------|------|------------------|-----------------|-------------|--------|
| Name: | | Driver's Lic. #: | | State: | |
| Date of birth: | SSN: | | Phone: | | |
| Current address: | | | | E-mail: | |
| City: | | State: | | ZIP Code: | |
| Own | Rent | (Please circle) | Monthly payment | How long? : | Ph #: |
| Previous address: | | | | | Fax #: |
| City: | | State: | | ZIP Code: | |
| Own | Rent | (Please circle) | Monthly payment | How long? | Ph #: |
| Landlord: | | Address: | | | Fax #: |

Co-applicant Employment Information

| | | | | | |
|-------------------|--|-------------------------------|-----------|----------------|--|
| Current employer: | | | How long? | | |
| Employer address: | | | | How long? | |
| Phone: | | E-mail: | | Fax: | |
| City: | | State: | | ZIP Code: | |
| Position: | | Hourly Salary (Please circle) | | Annual income: | |

Other Occupants

| Name: | SSN | Date of Birth | Relationship |
|-------|-----|---------------|--------------|
| | | | |
| | | | |

Pet Information

| | Pet 1 | Pet 2 | Pet 3 |
|------------------------|-------|-------|-------|
| Type Of pet (s): | | | |
| Weight of Pets: | | | |
| Description and Color: | | | |

Application fee: \$75.00. Please make payment payable to Early Star LLC.



If you have additional Landlord Info. for previous rental histories please fill out below:

| | | |
|----------------------------------|--------------------------|-----------|
| Name of Applicant: | | |
| Own Rent (Please circle) | Monthly payment or rent: | How long? |
| Previous address: | | Ph #: |
| City: | State: | ZIP Code: |
| Owned Rented (Please circle) | Monthly payment or rent: | How long? |
| Landlord: | Address: | Ph #: |
| Name of Applicant: | | |
| Own Rent (Please circle) | Monthly payment or rent: | How long? |
| Previous address: | | Ph #: |
| City: | State: | ZIP Code: |
| Owned Rented (Please circle) | Monthly payment or rent: | How long? |
| Landlord: | Address: | Ph #: |
| Name of Applicant: | | |
| Own Rent (Please circle) | Monthly payment or rent: | How long? |
| Previous address: | | Ph #: |
| City: | State: | ZIP Code: |
| Owned Rented (Please circle) | Monthly payment or rent: | How long? |
| Landlord: | Address: | Ph #: |

If you have additional Income please fill below:

| Employment Information | | |
|------------------------|-------------------------------------|----------------|
| Name of Applicant: | | |
| Current employer: | | |
| Employer address: | | How long? |
| Phone: | E-mail: | Fax: |
| City: | State: | ZIP Code: |
| Position: | Hourly Salary (Please circle) | Annual income: |

| Employment Information | | |
|------------------------|-------------------------------------|----------------|
| Name of Applicant: | | |
| Current employer: | | |
| Employer address: | | How long? |
| Phone: | E-mail: | Fax: |
| City: | State: | ZIP Code: |
| Position: | Hourly Salary (Please circle) | Annual income: |

| Employment Information | | |
|------------------------|-------------------------------------|----------------|
| Name Of Applicant: | | |
| Current employer: | | |
| Employer address: | | How long? |
| Phone: | E-mail: | Fax: |
| City: | State: | ZIP Code: |
| Position: | Hourly Salary (Please circle) | Annual income: |

Application fee: \$75.00. Please make payment payable to Early Star LLC.



Applicant Name(s): _____

The Apartment located at _____ # _____
will be held off the market until the anticipated move-in date of _____. I
understand that this date can not be guaranteed.

I hereby apply to lease the above described premises for the term and upon the conditions
above set forth and agree the rental amount of \$_____ and a monthly pet fee of
\$_____ totaling \$_____ per month is to be payable the first day of each
month in advance. I hereby deposit \$_____ as earnest money deposit to be
refunded to me if this application is not accepted. Upon acceptance of this application, the
\$_____ shall be retained as a security deposit.

When so approved and accepted, I agree to execute a lease for _____ months and to pay
any required security deposit if applicable, when lease is executed. If this application is not
approved and accepted by the owner or agent, the deposit will be refunded, the applicant
hereby waiving any claim for damages for reason of non-acceptance.

I WARRANT THAT ALL STATEMENTS ABOVE ARE TRUE, I RECOGNIZE THAT AS PART OF
YOUR PROCEDURE FOR PROCESSING MY APPLICATION, AN INVESTIGATIVE CONSUMER
REPORT MAY BE PREPARED WHEREBY INFORMATION IS OBTAINED EITHER THROUGH
PERSONAL INTERVIEWS OR WRITTEN STATEMENTS FROM PREVIOUS LANDLORDS
CONCERNING RENTAL HISTORY, EMPLOYMENT INFORMATION, INCLUDING SALARY WILL
BE VERIFIED, AND A CREDIT REPORT WILL BE OBTAINED. I ALSO ACKNOWLEDGE THAT
ONCE LEASE IS SIGNED MANAGEMENT HAS AUTHORIZATION TO OBTAIN PERIODIC
CREDIT REPORT UNDER THE DISCRETION OF MANAGEMENT. I ALSO RECOGNIZE THAT
THE APPLICATION FEE OF **\$75.00** IS NON REFUNDABLE FROM THE TIME THAT THIS
APPLICATION IS SUBMITTED.

Once application is approved you have 48 hours to accept the apartment or withdraw your
application. Failure to do so within the 48 hour period will result in partial or full forfeiture of
your security deposit.

| | |
|--|--------------|
| I authorize the verification of the information provided on this form as to my credit, residential and employment. | |
| Print Name: _____ | SSN #: _____ |
| Print Name: _____ | SSN #: _____ |
| Signature of applicant: | Date: |
| Signature of co-applicant: | Date: |

Application fee: \$75.00. Please make payment payable to Early Star LLC.





EARLY STAR LLC

Residential Property Management

Employment & Income Verification Authorization Form TO BE COMPLETED BY APPLICANT ONLY

To:

Name of Employer: _____

Address of Employer: _____

Regarding:

Name of Applicant: _____

Social Security Number: _____

I hereby authorize the release of my employment and income information to **Early Star LLC**.

Applicant Name – Please Print

Applicant Signature

Date

Employer, please take note that the above applicant has made application to rent one of our homes. We respectfully request that you assist us in qualifying the said applicant by taking a moment to fill out the information listed below. Thank you in advance for a prompt response.

Sylvan Balasundaram
Property Manager

Date

Please Respond By

6710 Laurel Bowie Rd #469 • Bowie MD 20718

Office 301-464-2968 • Fax 301-270-5152

earlystarllc@earthlink.net